



# THE CONNECT

*Connecting you to all things child care!*

## A Note From the Executive Director

Hello All,

Hurray for Spring! I thought it would never arrive. The weather has been so crazy and I am sure the children are happy that they can spend more time outside.

Now that warmer weather is here, take advantage of the many fun things to do outdoors. The outdoors is the very best place for young children to practice and master emerging physical skills. It is where children can fully and freely experience

motor skills like running, leaping, and jumping. The outdoors is also the most appropriate area for the practice of ball-handling skills, like throwing, catching, striking and performing other such manipulative skills as pushing a swing, pulling a wagon, and lifting and carrying movable objects.

The outdoors, however, offers more than just physical benefits. Cognitive and social/emotional development are impacted as well. Outside, children are more likely to invent games. As they do, they are able to express themselves and learn about the world in their own way. They feel safe and in control, which promotes autonomy, decision-making, and organizational skills. Inventing rules for games (as preschoolers like to do) promotes an understanding of why rules are necessary. Although the children are only playing to have fun, they are learning communication skills and vocabulary (as they invent, modify, and enforce rules), number relationships (as they keep score and count) and social customs (as they learn to play together and cooperate).

***So, let's go outside and play!***

Everyone here at ACCC appreciates all you do for our youngest citizens. Keep up the good work, and remember, you are an essential piece in the life of a child.

*Debbie Langer*

### What's Inside

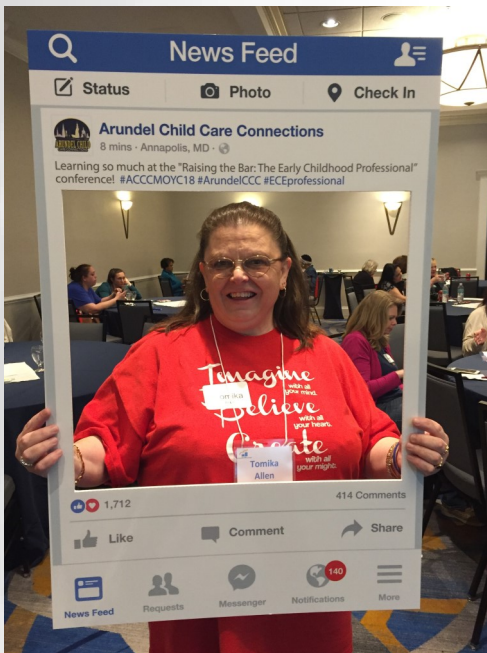
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## Arundel Child Care Connections Month of the Young Child Conference Highlights







# Become a Member of ACCC Today!

Membership supports our continuing efforts to improve and expand the child care and support services we offer to our community and keep those services as low-cost as possible. The membership fee for individual providers or centers is often recouped in member savings. Plus so much more. We are planning some exciting events for the spring/summer for members.



## WELCOME

**Our newest members:**

**Goddard in Gambrills**

**Lisa Angyelof**

**Cathy Ross**

**Aleshia Frederick**

**Jillian Seigle**

### Reminders

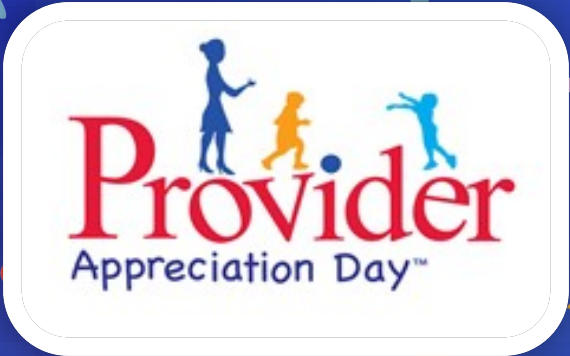
New policy for misplaced/lost membership cards, effective, Jan. 1, 2018 new cards will cost \$5.00 a piece. Centers can add on new employees, at no extra cost up until the limit of the size of membership. Notify us so we can add them into the mix for discounted classes and other benefits.

Be sure to check your expiration date and don't let your membership lapse.

**Renew TODAY!**

If you are interested in becoming an Arundel Child Care Connections member,  
please visit our membership page on our website at [www.arundelccc.org](http://www.arundelccc.org).





sing and paint and glue.  
it's just some of what we do.

# Happy Child Care Provider Appreciation Day

*Thank you for all that you do!*

# ACCC Resource Room

New year, new look for your environment. Stop by our resource room and get all your materials ready. We have hundreds of die-cuts to choose from for your designs, laminators, assorted designer cut scissors, a comb-style binding machine, plus a huge selection of books and magazines for ideas or solutions to many child care dilemmas.

Please bring your own paper for use with the die-cuts.

Monday - Thursday  
9:30 am - 4:00 pm

Please call ahead so we can warm up the laminator or make sure someone will be available to assist you.

## Resource Room Nights

Can't make it during the day? Join us for one of our resource room nights.

We will be open for the resource room from 5:00 pm – 8:00 pm. You must call two days ahead to take advantage of our evening hours.

# CHAMPS

## Children Arriving Mentally Prepared for School

**CHAMPS** Program is a grant funded mental health/behavioral service that assists parents and licensed early education settings in maintaining children who are displaying behavior challenges in their current environment. We specialize in servicing children birth to five years.

If you are dealing with behaviors that do not appear typical, interferes with a child's daily activities, or becomes disruptive to the rest of your program we can come and assist you.

We offer:

- Consultation by phone and/or on-site visit
- Environmental Rating
- Observations & Assessments
- Intervention Strategies
- Hands-on, one-to-one and/or group assistance
- And more

For further information or if you are interested in these free services you can contact our Early Childhood Mental Health Consultants:

Rachel Rothwell [Rachel@arundelccc.org](mailto:Rachel@arundelccc.org)

Kellie Brooks [Kellie@arundelccc.org](mailto:Kellie@arundelccc.org).



# PRESCHOOL BEHAVIOR MANAGEMENT TIPS FOR A MORE PEACEFUL CLASSROOM

1. Set your students up to succeed. Do not expect a 3-year-old to sit quietly for a 20 minute circle time or a trio of five-year-olds to be able to work next to each other without talking. Support your students' growth and development with activities and materials that engage and challenge them but avoid frustration.
2. Make routines predictable. Make sure to prep the children when anything out of the ordinary is planned. Anxiety is a major reason for misbehavior in preschool-aged children, it doesn't always present itself as worry.
3. Do not overstimulate. Children process information slower than we do, and too much input to process results in meltdowns. If you have too many things out for free play, if there is too much noise or too many people crowded together you can have a harder time managing behaviors. I noticed last year that at the start of each month when we would switch themes that behavior would change, it was just too much for some students to have so many new things out. We adjusted and slowly introduced the changes and all returned to normal.
4. Use positive corrections instead of negative ones. "We walk inside, but when we get outside you can run." "Painting is for the easel, why don't you come help me wash this paint off the car and then you can play with it in when you are done painting." "Hitting hurts. When you are angry, you need to use your words and keep your hands on your body."
5. When you do have to correct a child get down to their level and do it gently and without shame. Avoid using "I like how Sally is sitting; Sally is sitting perfectly." instead try "Sally is showing me she is ready by sitting by the fence." It is a subtle change but an important one.
6. Notice good behavior and praise it authentically. All children are good; their behavior may be challenging, but the child just wants connection, and it's our job to find a way to make that connection. Try to find what the misbehaving child is doing right and praise them for that. This is easy to say but sometimes harder to do, but it's worth it.
7. Selectively ignore bad behaviors. Once you understand a child's motivations for behaviors, you can decide if you can ignore it or not. Of course, how it affects other students plays a large role in whether you can ignore it or not. Is it disruptive? Can you move the child to another area within the classroom and allow them to keep it up where it won't infringe on any other child? Can it be a teachable moment for the whole class without shaming the child?
8. Be a role model and call yourself out when you do something that breaks your classroom's rules and expectations. Every moment in your classroom is a teachable moment. Just last week I found myself tossing a toy into a bin. I threw a toy inside, which is not permitted. I quickly said "Oh no I forgot we throw things outside, inside we place them in the bin. I will try that again." I did try it again by placing the toy in the bin with three children watching who learned from my mistake.
9. Teach about emotions to foster empathy. When children can recognize and respond to classmate's emotions, they can work more cooperatively and take responsibility for their actions and how they affect others.
10. PLAY with your students. Get down on the ground and pretend to be a lion, drink 50 cups of pretend coffee and make snakes with playdough. That is where your real authority will come from, not by shouting, or making students fear you. Make them love you by playing and connecting with them, and you will see children eager to please. I cannot stress this one enough; young children will listen to your requests much more effectively when they feel a connection.

[www.notimeforflashcards.com](http://www.notimeforflashcards.com)

# LOCATE: Child Care

Every day, parents contact LOCATE: Child Care in search of quality child care and they need comprehensive data to help them make informed decisions about the child care providers or centers they are considering for their children.

That's where you come in. The more complete and current your record is, the better we can help you market your child care program to the parents who call LOCATE looking for new child care arrangements.

To review and update your LOCATE record, please sign onto our provider update.

Once you update your information it will be reviewed and active in our database within two business days.

If you need a paper copy of our questionnaire, please call our provider line at 866.752.1614.

If you have any questions, please contact Marie Moyd at 443.873.5865 or [mmoyd@marylandfamilynetwork.org](mailto:mmoyd@marylandfamilynetwork.org).

FloJean Speck  
Director, LOCATE: Child Care  
Maryland Family Network

## LOCATE: Child Care Complaint Policy Information

### Complaint Policies:

If you are dissatisfied with a caregiver, you may contact LOCATE: Child Care at 877.261.0060 and speak with a Referral Specialist to discuss your concerns. Many difficulties between you and a provider can be resolved. Your Referral Specialist can give you some helpful tips for continued communication with your provider.

Complaints that involve any threat to the health, safety or welfare of a child should be immediately registered with your regional Office of Child Care and, in certain circumstances, with the Child Protective Services division of your local department of social services. LOCATE: Child Care Referral Specialists can be reached by telephone at 877.261.0060 and can provide you with the telephone numbers of the office nearest you.

If you do have a complaint of this nature, our Referral Specialists can assist you by gathering pertinent information concerning your concern and registering your complaint with the appropriate regulatory or social services agency. The complete LOCATE: Child Care complaint policy is available below for you to review.

Continued on next page



## **LOCATE: Child Care Complaint Policy**

Through MFN's LOCATE: Child Care service, parents share feedback with the LOCATE: Child Care staff on the programs in the files: licensed child care centers, registered family child care providers and accredited preschools and camps. While this feedback is at times positive, it sometimes concerns complaints parents have about child caregivers. Of course, MFN and the Maryland Child Care Resource Network want to use this information in a way that is fair to providers and parents, while protecting children, as well.

Therefore, the LOCATE: Child Care Complaint Policy was developed and has been in effect since its approval by the Maryland Committee for Children Board in November, 1983. According to this policy, all complaints made to LOCATE: Child Care about child care providers/facilities are recorded. The type of complaint is then determined:

**Less Serious Complaint – No Violation:** complaints which do not involve violations of child care regulations; complaints about situations which do not pose a threat to the safety, health or welfare of a child.

**Less Serious Complaint Involving Violation:** complaints of any violation of Office of Child Care (OCC), Maryland State Department of Education (MSDE) regulations, and/or the Health Department which do not pose a threat to the health, safety or welfare of a child.

**Serious Complaint:** any threat to the immediate health, safety, or welfare of a child.

When a parent calls LOCATE: Child Care with a complaint, the referral specialist advises him/her to register the complaint directly with the appropriate regulatory agency and/or Protective Services. Names and telephone numbers of the person with whom the parent should speak are provided.

When a Serious Complaint is received concerning one of the providers of facilities in the LOCATE: Child Care system, no referrals are made by the referral specialists to that provider/facility. The LOCATE: Child Care Director also communicates with the appropriate regulatory agency personnel about the complaint, and maintains the "hold" on the provider/facility until the agency's disposition of the complaint is known. Should the investigation result in no action, the "hold" status is removed from that provider's/facility's records. Should the license or registration be revoked, the record is removed from the LOCATE: Child Care files. Providers are advised of LOCATE: Child Care's actions in writing.

A provider may appeal the LOCATE: Child Care Director's decision to cease referrals. Appeals are first addressed to the LOCATE: Child Care Advisory Committee. Final appeals may be made to the board of the Maryland Family Network.

It is the position of LOCATE: Child Care and MFN that the Complaint Policy is both fair and workable. Safeguards and due process are afforded to the care givers in the files, and parents' and children's rights to safety are addressed, as well. Any questions on this policy should be addressed to FloJean Speck, Director, LOCATE: Child Care.

## **Child Care Resource and Referral Center Complaint Policy**

All of the resource centers of the Maryland Child Care Resource Network strive to provide high quality service to their constituencies. However, in the event that someone has concerns about an incident regarding some aspect of service at a regional child care resource center or feels that he/she was mistreated by a staff member of a resource center, the caller should contact the resource center involved.

If the person is not satisfied with the way the concern or complaint was handled by the regional resource center, he/she can contact the Network Manager at the Maryland Family Network (MFN) at 410.659.7701. As the Statewide Coordinating Entity, MFN will investigate the complaint and act on it appropriately.



#### WHY EXCELS?

All programs participating in Maryland EXCELS at every level demonstrate a commitment to quality improvement. As an added benefit and a way of supporting the effort to improve quality, Maryland EXCELS Programs have access to a variety of resources such as:

- Increased Child Care Subsidy reimbursements
- Discounts from various vendors and organizations
- Professional Activity Units (PAUs) for specified activities
- Marketing and advertising opportunities
- Targeted technical assistance, both online and face-to-face from Program Coordinators, Quality Assurance Specialists, and local Child Care Resource Centers
- Professional Development

There is a training or work group that can help!!

Follow this link and then click on “Benefits to Participants.” Then just click on “Free Training.”

<https://www.marylandexcels.org/commitment-to-quality/>

**Support** is just a phone call, email away or visit away!! Please contact Thea Quible, Quality Assurance Specialist at (410) 573-9523 or email [theadora.quible@maryland.gov](mailto:theadora.quible@maryland.gov)

## Child Care Subsidy Waiting List Unfrozen

Effective February 1, 2018, the Maryland Child Care Subsidy Program, which provides financial assistance for child care costs to eligible working families, no longer has a wait list.

Parents who need child care services to attend work, training and/or educational activities should apply for Child Care Subsidy (CCS). Families who received a letter that their CCS applications is approved, but funds were not available, should reapply to CCS.

The program is now accepting applications from all 10 income levels. Whether it is a new family or a family that was placed in the frozen status, now is the time for families to apply! In order to apply, you must submit the CCS application and a verification of work/training and income. To get started, visit the CCS website.

The next step would be to complete the CCS application. For more information, contact CCS Central directly at 1-866-243-8796.



## Helpful Telephone Numbers

LOCATE: Child Care (Child Care Referral Service for parents) . . . . .	1-877-261-0060
LOCATE: Child Care (Update Services for Providers) . . . . .	1-866-752-1614
Arundel Child Care Connections Office . . . . .	410-222-1712
Arundel Child Care Connections Executive Director (Debbie Langer) . . . . .	410-222-1794
Arundel Child Care Connections Education Director (Lauren Bond) . . . . .	410-222-1786
Arundel Child Care Connections Training Registrar/Education Assistant (Carol Moran) . . . . .	410-222-1719
Arundel Child Care Connections Early Childhood Specialist (Germaine Adams) . . . . .	410-222-1718
CHAMPS Program - Early Childhood Behavior Specialist (Kellie Brooks) . . . . .	410-222-1715
CHAMPS Program - Early Childhood Behavior Specialist (Rachel Rothwell) . . . . .	410-222-1286
Office of Child Care Regional Office - Region 1 - Annapolis . . . . .	410-573-9522
Maryland EXCELS Quality Assurance Specialist (Thea Quible) . . . . .	410-573-9523
Anne Arundel County Family Child Care Association (Dawn Hollenczer, President) . . . . .	410-695-0895
Anne Arundel County Child Care Center Association (Amber Sartwell) . . . . .	443-274-2097
Anne Arundel County Infants and Toddlers Program (Birth to 3) . . . . .	410-222-6911
Anne Arundel County Child Find (Ages 3-5) . . . . .	410-766-6662
Maryland Children Health Program . . . . .	800-456-8900
The Caring Connection . . . . .	888-817-8687
The Planning Council (USDA Child Food Program for Family) . . . . .	800-410-9774
The Planning Council (USDA Child Food Program for Centers) . . . . .	410-767-0214
Anne Arundel County Network of Care for Children & Families . . . . .	800-485-0041
Anne Arundel County Department of Social Services . . . . .	410-269-4500
Anne Arundel County Child Protective Services . . . . .	410-421-8400
Maryland POISON Center.... . . . .	800-222-1222
Child Care Subsidy (Purchase of Care Vouchers), . . . . .	866-243-8796



## Maryland Accreditation Update

We would like to provide you with information that will be useful for pursuing Maryland Accreditation.

All programs must attend an Orientation before beginning Accreditation or Accreditation Renewal. Orientation is offered at no cost.

The following timelines will assist your program in the accreditation process.

- ◆ You must begin the Maryland Accreditation process within 12 months of attending an orientation session.
- ◆ Your Maryland Accreditation cycle begins when you click the Begin Accreditation Process button in the online system.
- ◆ From the date you click the Begin Accreditation Process button, you will have two years to complete the accreditation process.

Currently Accredited Programs must complete Accreditation Renewal prior to the program's expiration date. Accreditation Renewal consists of:

- o Attending an Orientation
- o Requesting a Program Improvement Visit
- o Requesting a Validation Visit

Please adhere to the timelines below to ensure that your validation visit occurs prior to your cycle or Accreditation expiring.

Please submit your visit request at least one month in advance of your preferred visit date(s) as it may take up to one month to schedule your visit.

<b>If Your Cycle or Accreditation Expires</b>	<b>Your Validation Visit Must Occur</b>
February 1 through April 30	December 16 through March 15
May 1 through July 31	March 16 through June 15
August 1 through October 31	June 16 through September 15
November 1 through January 31	September 16 through December 15

Please remember that you must complete your Initial Self-Appraisal for every indicator before submitting a request for a Program Improvement Visit. Before requesting a Validation Visit, you must complete your Final Self-Appraisal and finish uploading all document evidence.

We hope this guidance helps you understand the Maryland Accreditation process. If you have any questions or concerns, please contact [accreditation@marylandexcels.org](mailto:accreditation@marylandexcels.org).

Thank you,

The Maryland Accreditation Team



Join Team Nutrition for monthly training webinars on hot topics related to the CACFP Meal Pattern requirements.

Webinars will be held on the third Thursday of every month, in English from 2:00 to 2:30 PM ET and in Spanish from 3:00 to 3:30 PM ET.

## Registration Information

Go to <https://www.fns.usda.gov/tn/webinars-and-training>

Live webinar registration is **limited to the first 3000** registrants. All webinars will be recorded and made available through the Team Nutrition website if you are unable to participate in the live version or want to replay the session again later.

## Upcoming Webinars

May 17, 2018: Methods for Healthy Cooking

June 21, 2018: Adding Whole Grains to Your Menu

July 19, 2018: Feeding Infants: 0-5 months

August 16, 2018: How to Support Breastfeeding in the CACFP

September 20, 2018: Feeding Infants: Starting with Solids

## Recorded Webinars

October 19, 2017: Choose Breakfast Cereals That Are Lower in Added Sugars” webinar

November 16, 2017: Choose Yogurts That Are Lower in Added Sugars” webinar

January 18, 2018: Serving Milk in the CACFP

February 15, 2018: Meal Planning for the CACFP [Coming Soon!]

March 15, 2018: Serving Meat and Meat Alternates at Breakfast [Coming Soon!]



# TA Tips and Tricks

## *All About Sensory Play*

Sensory play is, quite simply, any activity that stimulates the senses. This includes the five main senses of touch, smell, sight, taste, and sound.

Understandably any activity a child engages in will stimulate at least one or more senses. But some types of play will be more stimulating to the senses than others.

As child care providers we also need to keep in mind that an activity that is perfectly stimulating for one child may be under- or over-stimulating for another child. Although it's okay to encourage children to try new and even uncomfortable things, it is important not to push children to do things too far out of their comfort zone.

The benefits of sensory play are numerous. As well as the materials you provide in your sensory bins Here is a partial list of skills and other suggested materials children develop when engaging in sensory play:

- Language skills – children develop their language skills, including new vocabulary, as they talk about their experiences
- Social skills – children who engage in sensory experiences alongside others learn to share, negotiate, and plan
- Fine motor skills – as children manipulate small objects, they develop their fine motor skills
- Gross motor skills – children develop gross motor skills by squatting, jumping, or otherwise moving their bodies
- Dramatic play skills – children frequently use sensory materials to engage in dramatic play such as by “baking cakes” or “building roads”
- Scientific reasoning skills – children learn about cause and effect

**Please keep in mind some items may pose a potential choking hazard and should not be used with very small children. As always, supervised play is recommended.**

Water	Bubble solution (with lots of props to try making bubbles)
Cotton balls (Not for infants/toddlers)	Shredded paper
Dirt	Hay or straw
Mud	Poker chips
Lids	Cut up sponges
Colored or plain sand	Leaves/pine cones
Shells	Beads and or buttons of all color and sizes
Pebbles and stones	Grass clippings
Leftover short bits of yarn	Cheap dish detergent or shampoo
Ooblek ( corn starch mixed with	Finger paint
Styrofoam peanuts (not for infants/toddlers)	Biodegradable peanuts (put out water so they melt and stick together when wet!)
Small toys hidden in other materials	Flower petals
Wood shavings	Plastic bottle caps of all sizes and colors
Tissue paper (not for infants/toddlers)	Fabric scraps
Balls of different colors of homemade playdough	Crumpled newspaper
Bird seed	Silk from corn on the cob
Cattails, milkweed pods or other fun natural materials	Pom-poms (not for infant/toddlers)



## Want to learn from home ?

### Our online training option is available for you!

Maryland Family Network and Maryland Child Care Resource Network is proud to offer an online option for child care providers to meet Maryland training requirements. We provide an affordable and effective selection of courses that meet Maryland training requirements. The following programs are available:

#### Pre-service Programs

Center Sta Pre-service Training (Infant/Toddler)	\$199
Center Director Pre-service Training	\$199
Family Provider Pre-Service Training	\$159
9-Hour Communication	\$ 42


#### Child Development Associate Programs

Child Development Associate (CDA) Credential Training	\$299
CDA Credential Training with Portfolio Assistance	\$799
CDA Credential Renewal	\$169

#### Other Trainings

Supporting Children with Developmental Disabilities in Child Care	\$29.95
Individual Core Knowledge Courses	starting at \$35

Go to [www.arundelccc.org](http://www.arundelccc.org) and just click on "Online Child Care Professional Education Center," then scroll down to where you will type in your zip code and hit "go." Please call Carol at 410.222.1719 if you need further assistance.

- 
- Online and Self-paced
  - Available 24 hours a day, 7 days a week
  - Complete training requirements at home
  - IACET accredited and approved through MSDE's Office of Child
  - Care for Core of Knowledge hours
  - Certificates and CEUs available immediately after course completion





## Would you like ACCC to bring training to you? Well we are packing up and headed your way!

Onsite training is the perfect option for programs that need to train their employees all at once. You can tailor the training to your programs specific needs. We work with you to meet your schedule by minimizing travel time or time away from work for your team.

Contact Lauren Bond at [Lauren@arundelccc.org](mailto:Lauren@arundelccc.org) to schedule your onsite training.

## Office of Child Care Training Requirements

### Family Child Care - New Applicant (1/1/2016)

- Pre-Service 24 Hour Training (six 4-hour modules)
- 6-hour class in Emergency and Disaster Preparedness
- 6-hour Medication Administration
- 3-hours Including All Children and the ADA
- Infant/Child/Adult CPR and First Aid Certifications
- SIDS: Sudden Infant Death Syndrome and Supporting Breastfeeding in Child Care Family Child Care
- Basic Health & Safety

### First Renewal Year (applied for license prior to 2016)

- 3-hours of training in each of four areas: Child Development, Mixed Age Groups, Health/Safety/Nutrition, and Professionalism
- Current First Aid and CPR certifications
- 6-additional hours of approved training in any area
- Applicants prior to Jan. 1, 2016, may need other specific training if not taken before registered. Verify requirements with your licensing specialist prior to workshop registration.

### Family Child Care - After First Renewal

- 6 hours of approved Core of Knowledge training
- 6 additional hours of approved training in any area
- Current First Aid and CPR certifications

### Child Care Center Staff

For current staff staying in the same positions:

- Aide/Assistant 6 hours per year
- Child Care Teacher 12 hours per year
- Child Care Director 12 hours per year

New hires and staff moving to new positions are subject to additional requirements which may include:

- Center Aide Orientation
- 9-hour Communication Course
- Including All Children and the ADA
- Supporting Breastfeeding in Child Care
- Basic Health & Safety

Feel free to contact our office for questions regarding training requirements. You can sign up for training on our website at [www.arundelccc.org](http://www.arundelccc.org).

# May 2018

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## Supporting Breastfeeding in Child Care

**Tuesday, May 1, 2018**

6:30 pm - 7:00 pm

0.5 Continued Training/All Levels

Fee: \$10 Instructor: Carol Moran

Learn about the new regulations and how you will incorporate them into your home or center.

## SIDS (Sudden Infant Death Syndrome)

**Tuesday, May 1, 2018**

7:30 pm - 9:30 pm

HSN 2 hrs./All Levels

Instructor: Carol Moran

Fee: \$33 Member Fee: \$28

SIDS is the leading cause of death in children under 12 months of age in child care. This class teaches safe sleeping practices and meets OCC requirements for SIDS training. **P**

## First Aid Certification - Evening

**Thursday, May 3, 2018**

6:30 pm - 8:30 pm

Instructor: Craig Smith

Fee: \$45 Member Fee: \$40

Certification is good for two years.

## Developmentally Appropriate Supervision

**Thursday, May 3, 2018**

6:30 pm - 9:30 pm

CD 3 hrs./Intermediate

Instructor: Lauren Bond

Fee: \$38 Member Fee: \$33

Supervision is more than "seeing".. It also involves interactions. Participants will be able to identify strategies for both indoor and outdoor environments, and how appropriate interactions with children through active monitoring will ensure safety and maximize learning.

## First Aid/CPR (Infant/Child/Adult)/AED Certifications

**Saturday, May 5, 2018**

First Aid Time: 9:30 am - 11:30 am

CPR Time: 12:00 pm - 2:00 pm

Location: **Edgewater Library, 25 Stepneys Lane, Edgewater, 21037**

First Aid Fee: \$45 Member Fee: \$40

CPR Fee: \$60 Member Fee: \$55

Combo Fee: \$75 Member Fee: \$70

Instructor: Craig Smith

CPR: Two-year certification

First Aid: Two-year certification.

## Teaching Problem Solving Throughout the Day

**Monday, May 7, 2018**

6:30 pm - 9:30 pm

CD 3 hrs./All Levels

Instructor: Rebecca Schaefer

Fee: \$38 Member Fee: \$33

During this interactive training, participants will learn through group activities and video vignettes, the importance of being intentional when teaching children how to problem solve. Participants will also study the effects of understanding how to problem solve on social and emotional development and the overall effects on academic success. This training will also build participants knowledge base on the process of the problem solving steps and how to teach these steps to children.

## Medication Administration

**Tuesday, May 8, 2018 and**

**Thursday, May 10, 2018**

6:30 pm - 9:30 pm

HSN 6 hrs./All Levels

Instructor: Kristy Frashure

Fee: \$65 Member Fee: \$60

Learn about MSDE's policies and procedures regarding the administration of medicine to children in your care. Must be present for both evenings.

## Emergency Preparedness for Child Care Providers

**Tuesday, May 15, 2018 &**

**Thursday, May 17, 2018**

**(must be present for both sessions)**

6:30 pm - 9:30 pm

HSN 3 hrs./Prof. 3 hrs./All Levels

Instructor: Carol Moran

Fee: \$65 Member Fee: \$60

This six-hour workshop meets OCC requirements for Emergency Preparedness training. Participants will develop an individual EP plan in this workshop. You will learn the necessary actions to keep you and the children in your care safe in any emergency situation.

## Inclusive Classrooms I

**Saturday, May 19, 2018**

9:30 am - 12:30 pm

SN 3 hrs./All Levels

Instructor: Phuog Hoang

You will examine the theoretical and legal foundations of inclusive practices, consider the benefits of inclusive programs, and explore adaptations of classroom methods and materials.

**Bring a cold lunch!**

## Inclusive Classrooms II

**Saturday, May 19, 2018**

1:00 pm - 4:00 pm

SN 3 hrs./All Levels

Instructor: Phuog Hoang

You must take Inclusive Classrooms I prior to taking this workshop. Identify factors which promote successful inclusive classrooms. You will examine the special education process under IDEA, and learn strategies to address ADHD, SPD, and Autism Spectrum Disorder.

**Edgewater Library,  
25 Stepneys Lane,  
Edgewater, 21037**

**Both Workshops:  
Fee: \$65 Member Fee: \$60**

## Basic Health & Safety

**Tuesday, May 22, 2018**

6:30 pm - 9:30 pm

HSN 3 hrs./All Levels/**REQUIRED**

Instructor: Lauren Bond

Fee: \$30 Member Fee: \$25

This workshop provides basic information about critical health and safety topics for all child care providers to meet the requirement of the proposed licensing regulation regarding training in basic health and safety areas.

## Awesome Art for Preschoolers

**Wednesday, May 23, 2018**

6:30 pm - 9:30 pm

CD 2 hrs., CU 1 hr./All Levels

Instructor: Cara Bethke

Fee: \$38 Member Fee: \$33

This interactive workshop explores The Arts as the "Language of children" and will focus on visual arts, music and movement, theater, and art appreciation. Participants will develop an understanding of process over product through hands-on experiences that can be used to extend children's thinking.

## Understanding Temperament: Implications for Working with Young Children

Thursday, May 24, 2018

6:30 pm - 9:30 pm

CD 2 hrs., SN 1 hr./All Levels

Instructor: Kellie Brooks

Fee: \$38 Member Fee: \$33

In this training, participants will learn the definition of temperament and it's nine traits, the three main types of temperament and the term, "goodness of fit." Through partner discussions, chart activities and case scenarios, participants will actively investigate the best ways to create an environment that will allow for differences in temperament. Temperament as it relates to children with special needs will be explored along with strategies to encourage peer-modeling and the building of social skills.

## A Sense of Place: Human Geography in the Early Childhood Classroom

Wednesday, May 30, 2018

6:30 pm - 8:30 pm

CU 2 hrs./All Levels

Instructor: Germaine Adams

Fee: \$33 Member Fee: \$28

Developing a sense of place through geographic experiences helps build the social and emotional foundation children need and will one-day use as adults.

## June 2018

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## Medication Administration

Saturday, June 2, 2018

9:30 am - 4:00 pm

HSN 6 Hrs./All Levels

Location: Woods Memorial Church, 611 Baltimore Annapolis Blvd., Severna Park 21146

Instructors: Melanie Long, RN

Fee: \$65 Member Fee: \$60

Learn about MSDE's policies and procedures regarding the administration of medicine to children in your care. Class size limited to fifteen.

## Yoga and Mindfulness for Young Children and Adults

Monday, June 4, 2018

6:30 pm - 9:30 pm

CD 2 hrs., Prof. 1 hr./All Levels

Instructor: Rebecca Schaefer

Fee: \$38 Member Fee: \$33

You will identify mindfulness activities to help children focus, calm down and recognize their emotions. Learn poses that benefit the children. Learn activities and strategies that lessen your own stresses. *Wear comfortable clothes.*

## Outdoor Learning Activities

Tuesday, June 5, 2018

6:30 pm - 9:30 pm

CU 3 hrs./All Levels

Instructor: Phuong Hoang

Fee: \$38 Member Fee: \$33

Consider ways to implement outdoor activities for different areas of learning. Explore meaningful and fun activities.

## Literacy, Language and Storytelling

Wednesday, June 6, 2018

5:30 pm - 9:30 pm (4 hours)

CD 2.5 hrs., CU 1.5 hrs./All Levels

Instructor: Rachel Barrett Dolcine

Fee: \$45 Member Fee: \$40

This training encompasses the emergence and significance of storytelling in culture and language development. This workshop will also identify the connection between literacy, language and storytelling. Participants will write their own short stories during the session and model various storytelling techniques.

## CPR (Infant, Child and Adult)/AED Certification

Thursday, June 7, 2018

6:30 pm - 8:30 pm

Instructor: Craig Smith

Fee: \$60 Member Fee: \$55

Two-year certification.

## First Aid/CPR (Infant/Child/Adult)/AED Certifications

Saturday, June 9, 2018

First Aid Time: 9:30 am - 12:00 pm

CPR Time: 12:30 pm - 2:00 pm

Location: Edgewater Library, 25

Stepneys Lane, Edgewater, 21037

First Aid Fee: \$45 Member Fee: \$40

CPR Fee: \$60 Member Fee: \$55

Combo Fee: \$75 Member Fee: \$70

Instructor: Craig Smith

CPR: Two-year certification

First Aid: Two-year certification.

## Beyond Management: How to be an Effective Leader

Tuesday, June 12, 2018

6:30 pm - 9:30 pm

Prof. 3 hrs./Intermediate Level

Instructor: Lauren Bond

Fee: \$38 Member Fee: \$33

As the manager of a child care program there are important day-to-day operations that you must attend to in order to keep the program running. Just as important is your ability to be an effective leader for your staff as well as a leader in the early care and education profession. This workshop will examine leadership qualities and discuss effective strategies to move beyond just being a manager.

## Supporting Breastfeeding in Child Care

Wednesday, June 13, 2018

6:30 pm - 7:00 pm

0.5 Continued Training/All Levels

Fee: \$10 Instructor: Carol Moran

Learn about the new regulations and how you will incorporate them into your home or center.

## SIDS (Sudden Infant Death Syndrome)

Wednesday, June 13, 2018

7:30 pm - 9:30 pm

HSN 2 hrs./All Levels

Instructor: Carol Moran

Fee: \$33 Member Fee: \$28

SIDS is the leading cause of death in children under 12 months of age in child care. This class teaches safe sleeping practices and meets OCC requirements for SIDS training. P

## Leading & Managing Child-care Staff

Saturday, June 16, 2018

10:00 am - 2:00 pm

PROF 4 hrs./Intermediate/Advanced Levels

Instructor: Rachel Barrett-Dolcine

Location: Wood Memorial Church, 611 Baltimore Annapolis Blvd., Severna Park, 21146

Fee: \$45 Member Fee: \$40

The success of any child care program lies with the capabilities of the program staff. There are many challenges to supervising child care staff and a child care supervisor must be prepared to recognize staff challenges and deal with them in a professional and legal manner. This training will explore some of the common pitfalls that child care supervisors face, provide problem solving tips for avoiding pitfalls, provide tips for managing difficult behavior, discuss best practices for managing staff and discuss the importance of mentoring and guiding childcare staff.



### **Positive Child Guidance and Effective Interactions**

**Tuesday, June 19, 2018**

6:30 pm - 9:30 pm

**CD** 3 hrs./All Levels

Instructor: Kellie Brooks

Fee: \$38 **Member Fee: \$33**

In this workshop, participants will learn how Early Intervention is individualized to meet the unique needs of each student and family. Differences between IFSP and IEP will be discussed as will as sharing of resources available to assist children, families, and providers.

### **Including All Children and the Americans with Disabilities Act**

**Thursday, June 21, 2018**

6:30 pm - 9:30 pm

**SN** 3 hrs./All Levels

Instructor: Lauren Bond

Fee: \$38 **Member Fee: \$33**

Child care professionals will be presented with information, strategies, and resources on how to develop and implement an ECE environment that is inclusive to all children and families.

### **Emergency Preparedness for Child Care Providers**

**Monday, June 25, and  
Tuesday, June 26, 2018**

6:30 pm - 9:30 pm

**HSN** 3 Hrs., **Prof.** 3 Hrs./All Levels

Instructor: Carol Moran

Fee: \$65 **Member Fee: \$60**

Participants will develop an individual EP plan in this workshop. You will learn the necessary actions to keep you and the children in your care safe in any emergency situation.

### **The Learning Power of Laughter**

**Wednesday, June 27, 2018**

6:30 pm - 9:30 pm

**CU** 3 hrs./All Levels

Instructor: Cara Bethke

Fee: \$38 **Member Fee: \$33**

Laughter can teach a child language skills. Use the power of laughter to encourage preschool children to be creative, learn sequencing skills, develop phonemic awareness, use their imaginations, develop listening skills and work with rhymes.

## **July 2018**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### **What Happened to the World? Helping Children Cope**

**Monday, July 9, 2018**

6:30 pm - 8:30 pm

**CM** 2 hrs./All Levels

Instructor: Kellie Brooks

Fee: \$33 **Member Fee: \$28**

This workshop is for providers or anyone working with children and families who are trying to make sense of a world where our sense of safety and security can disappear in an instant. It is designed to help adults communicate and respond effectively to children and understand their fears, their grief, and their struggles to understand why their world is suddenly not as secure. **P**

### **Medication Administration**

**Tuesday, July 10, 2018 and  
Thursday, July 12, 2018**

**(must be present both evenings)**

6:30 pm - 9:30 pm

**HSN** 6 hrs./All Levels

Instructor: Kristy Frashure, RN

Fee: \$65 **Member Fee: \$60**

Learn about MSDE's policies and procedures regarding the administration of medicine to children in your care. This class is limited to 15 participants.

### **On Track: All Aboard for the Developmental Progress Overview**

**Wednesday, July 11, 2018**

5:30 pm - 9:30 pm

**CD** 2 hrs./**Prof.** 2 hrs./All Levels

Fee: \$45 **Member Fee: \$40**

Instructor: Lauren Bond

#### **This is a FOUR hour workshop.**

The training was developed to meet the upcoming MSDE regulation requiring regularly occurring developmental screening and the training requirement as stipulated in the regulation. Participants who attend this class will gain an understanding of the expectations that will be placed on them and the benefits to children by the developmental screening requirement.

### **First Aid Certification - Evening**

**Thursday, July 12, 2018**

6:30 pm - 8:30 pm

Instructor: Craig Smith

Fee: \$45 **Member Fee: \$40**

Certification is good for two years.

### **Basic Health & Safety**

**Monday, July 16, 2018**

6:30 pm - 9:30 pm

**HSN** 3 hrs./All Levels/**REQUIRED**

Instructor: Germaine Adams

Fee: \$30 **Member Fee: \$25**

This workshop provides basic information about critical health and safety topics for all child care providers to meet the requirement of the proposed licensing regulation regarding training in basic health and safety areas.

### **Classroom Math Activities**

**Tuesday, July 17, 2018**

6:30 pm - 9:30 pm

**CU** 3 hrs./All Levels

Instructor: Phuong Hoang/Train Educational & Community Services

Fee: \$38 **Member Fee: \$33**

Consider ways to encourage the use of math across various areas of the curriculum while examining key concepts, and ways to foster problem-solving and mathematical thinking skills.

### **CPR (Infant, Child and Adult)/AED Certification**

**Thursday, July 19, 2018**

6:30 pm - 8:30 pm

Instructor: Craig Smith

Fee: \$60 **Member Fee: \$55**

Two-year certification.

### **Discover S.T.E.M.**

**Tuesday, July 24, 2018**

6:30 pm - 8:30 pm

**CU** 2 hrs./All Levels

Instructor: Lauren Bond

**Location: Glen Burnie Reg. Library,  
1010 East Way, Glen Burnie, 21060**

Fee: \$33 **Member Fee: \$28**

STEM focuses on student engagement & skills from the earliest grades in science, math, & technology to help foster interest for their later school years and careers. The ultimate goal is to grow the proficiency level of students in sciences and mathematics. This workshop introduces participants to STEM and its importance as well as relevance in early childhood programs. S.T.E.M. is Science. Technology. Engineering. Math.

## Supporting Breastfeeding in Child Care

**Wednesday, July 25, 2018**

6:30 pm - 7:00 pm

*0.5 Continued Training/All Levels*

Instructor: Carol Moran

Fee: \$10

Learn about the new regulations and how you will incorporate them into your home or center.

## SIDS (Sudden Infant Death Syndrome)

**Wednesday, July 25, 2018**

7:30 pm - 9:30 pm

*HSN 2 hrs./All Levels*

Instructor: Carol Moran

Fee: \$33 **Member Fee: \$28**

SIDS is the leading cause of death in children under 12 months of age in child care. This class teaches safe sleeping practices and meets OCC requirements for SIDS training. **P**

## Medication Administration

**Saturday, July 28, 2018**

9:30 am - 4:00 pm

*HSN 6 Hrs./All Levels*

**Location: Woods Memorial Church, 611 Baltimore Annapolis Blvd., Severna Park 21146**

Instructors: Melanie Long, RN

Fee: \$65 **Member Fee: \$60**

Learn about MSDE's policies and procedures regarding the administration of medicine to children in your care. Class size limited to fifteen.

## Toilet Training: Catching the Cues of the Potty Dance

**Tuesday, July 31, 2018**

6:30 pm - 9:30 pm

*HSN 2 hrs./All Levels*

Instructor: Germaine Adams

Fee: \$33 **Member Fee: \$28**

Learn the secrets to toilet training. This class will help you work with your child when they are ready to take the big step.

**P**

**P**

When you see this symbol, it represents the letter "P" for **Parents.**

This "P" means any parent is welcome to attend this class for **FREE!**

No certificate will be issued.  
Please register.

# August 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## CPR (Infant, Child and Adult)/AED Certification

**Thursday, August 2, 2018**

6:30 pm - 8:30 pm

Instructor: Craig Smith

Fee: \$60 **Member Fee: \$55**

Two-year certification.

## First Aid/CPR (Infant/Child/Adult)/AED Trainings

**Saturday, August 4, 2018**

First Aid Time: 9:30 am - 11:30 pm

CPR Time: 12:00 pm - 2:00 pm

Instructor: Craig Smith

First Aid Fee: \$45 **Member Fee: \$40**

CPR Fee: \$60 **Member Fee: \$55**

Combo Fee: \$75 **Member Fee: \$70**

**Location: Severn Park Library, 45 W. McKinsey Rd., Severna Park, 21146**

CPR: Two-year certification.

First Aid: Two-year certification.

## An Introduction to ASQ-3 and ASQ Online

**Monday, August 6, 2018**

6:30 pm - 8:30 pm

*CM 2 hrs./All Levels*

Instructor: Rebecca Schaefer

Fee: \$33 **Member Fee: \$28**

Participants will learn about the features of the ASQ-3 and ASQ Online, including administration, scoring, referrals, and communicating results with families. Participants will identify the differences between different types of assessments and screening tools, including the limitations and benefits of each. Participants will discuss cultural considerations in the administration of the questionnaires, as well as in communicating results with families.

## What's in Their Backpack? The Impact of Trauma

**Tuesday, August 7, 2018**

6:30 pm - 9:30 pm

*CD 3 hrs./All Levels*

Instructor: Kellie Brooks

Fee: \$38 **Member Fee: \$33**

This engaging workshop discusses the effects and impact that trauma can have on the brain. It not only affects children in the moment, but throughout life if gone untreated. By understanding the effects of trauma on the brain, we can gain insight into children's behavior.

## Emergency Preparedness for Child Care Providers

**Wednesday, August 8, and Thursday, August 9, 2018**

6:30 pm - 9:30 pm

*HSN 3 Hrs., Prof. 3 Hrs./All Levels*

Instructor: Carol Moran

Fee: \$65 **Member Fee: \$60**

Participants will develop an individual EP plan in this workshop. You will learn the necessary actions to keep you and the children in your care safe in any emergency situation.

## Working with Divorced Families

**Saturday, August 11, 2018**

10:00 am - 2:00 pm

*CM 2 hrs, CD 1 hr., Prof. 1 hr./All Levels*

Instructor: Rachel Barrett-Dolcine

**Location: Woods Memorial Church, 611 Baltimore Annapolis Blvd., Severna Park, 21146**

Fee: \$45 **Member Fee: \$40**

With the growing number of marriages ending in divorce, childcare staff are faced with a unique challenge in meeting the needs of children who are faced with the emotional and psychological impacts of divorce. This workshop will offer tips for childcare workers so they are equipped to recognize, understand and meet the developmental needs of children whose parents are facing divorce.

## Singing, Dancing and Moving to the Groove for Infants and Toddlers

**Monday, August 13, 2018**

6:30 pm - 8:30 pm

*CD 1 hr., CU 1 hr./All Levels*

Instructor: Germaine Adams

**Location: Crofton Library, 1681 Riedel Rd., Crofton, 21114**

Fee: \$33 **Member Fee: 28**

Young children learn to sing just as they learn to speak and move - through imitation, exploration, and repetition. In this workshop participants will discuss motor and music development and experience strategies they can use to promote learning in these areas.

### Including All Children and the Americans with Disabilities Act

**Tuesday, August 14, 2018**

6:30 pm - 9:30 pm

**SN** 3 hrs./All Levels

Instructor: Lauren Bond

Fee: \$38 **Member Fee:** \$33

Child care professionals will be presented with information, strategies, and resources on how to develop and implement an ECE environment that is inclusive to all children and families.

### Child Abuse Prevention

**Thursday, August 16, 2018**

6:30 pm - 9:30 pm

**HSN** 2 hrs., **CM** 1 hr./All Levels

Instructor: Rachel Barrett Dolcine

Fee: \$38 **Member Fee:** \$33

As child care workers and mandated reporters, it is important that one can recognize child abuse signs and symptoms and understand reporting requirements. These are vital to the health & safety of all children.

### Supporting Breastfeeding in Child Care

**Monday, August 20, 2018**

6:30 pm - 7:00 pm

*0.5 Continued Training/All Levels*

Instructor: Carol Moran

Fee: \$10

Learn about the new regulations and how you will incorporate them into your home or center.

### SIDS (Sudden Infant Death Syndrome)

**Monday, August 20, 2018**

7:30 pm - 9:30 pm

**HSN** 2 hrs./All Levels

Instructor: Carol Moran

Fee: \$33 **Member Fee:** \$28

SIDS is the leading cause of death in children under 12 months of age in child care. This class teaches safe sleeping practices and meets OCC requirements for SIDS training. **P**

### A Play on Literacy

**Wednesday, August 22, 2018**

6:30 pm - 8:30 pm

**CU** 2 hrs./All Levels

Instructor: Germaine Adams

Fee: \$33 **Member Fee:** \$28

A Play on Literacy discusses the literacy developmental milestones for ages 6 months through 5 years. It is an in-depth training on how to implement literacy into the classroom environment for more meaningful activities, and how to assess children's literacy development. It also includes information on how to implement adaptations for children with disabilities.

### Capturing Child Development Through Portfolio

**Monday, August 27, 2018**

6:30 pm - 9:30 pm

**CD** 3 hrs./All Levels

Instructor: Cara Bethke

Fee: \$38 **Member Fee:** \$33

When we sit beside and get to know young children, we can effectively document their growth to share with their families so that together we can provide the very best opportunities to support their development. In this workshop we will identify how to create effective portfolios that connect to standards and provide us with valuable information. It is expected that participants will already be familiar with observation and documentation.

### *Levels of Training*

**Beginner** – Hands-on training and baseline information for new child care professionals and those seeking refresher training. For example, make and take workshops, basic health and safety, supervision, professional ethics, basic curriculum planning, etc.

**Intermediate** – Training that includes theoretical/academic information, for example, the theories of child development, the connection between development and curriculum, meeting the needs of individual children, etc.

**Advanced** – Training for experienced child care professionals that include information on research conducted and its implication for the child care field. For example, implications of current research for school readiness, infant development, etc.

### **Core of Knowledge Codes:**

**CD** - Child Development

**CM** - Community

**CU** - Curriculum

**HSN** - Health, Safety, & Nutrition

**Prof.** - Professionalism

**SN** - Special Needs

# JUST FOR SMILES!

I am an  
**EARLY  
CHILDHOOD  
PROFESSIONAL,**  
not a  
babysitter.  
**I NEVER  
once sat  
on a baby!**

**NCAeayc**  
NC Association for the  
Education of Young Children

Listen, I'm surrounded by  
little children all day. So  
unless Dora sings it, Bob  
builds it, or Dr. Seuss wrote  
it, I have no idea what you  
are talking about.

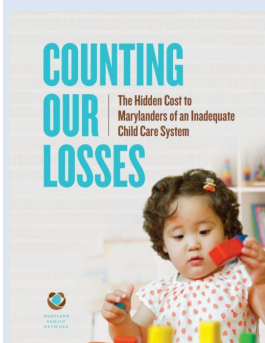


someecards  
user card

Chasing  
toddlers  
is my  
cardio.



# News You Can Use



Maryland Family Network's *Counting Our Losses: The Hidden Cost to Marylanders of an Inadequate Child Care System* looks at the overwhelming loss to the Maryland economy as result of the State's inadequate child care system. Conflicts such as a sick-child, finding affordable care, or even weather related issues add up to billions in lost dollars, lost productivity, and lost opportunity. The report asked parents with children age five and under who had worked in the last year questions about child care issues and how these issues affected their work. What they found was a tremendous cost to working families, the State's tax base, and business' bottom lines. All this despite mounting evidence demonstrating the importance of early childhood education and its economic, social, emotional, and intellectual benefits to children and society. This is only the second report of its kind ever produced in the U.S. to examine these issues.



## EARLY LEARNING ASSESSMENT

The Early Learning Assessment is a formative assessment you can use in the natural learning environment. Think of formative assessment as a cycle -- you collect information about what a child knows, understands and is able to do; you reflect on the information gathered; and then you use the data to support a child's learning and development. You keep collecting data and looking at how children learn and develop in an ongoing cycle. It also provides a way to shape the learning environment, learning materials, and instructional strategies to promote every child's success. Observing and reflecting on what a child does today helps you create tools and strategies that will help the child do it better tomorrow. That's formative assessment. The Early Learning Assessment tool is available to everyone at no cost.

Child care programs should complete an [Interest Sign-Up Form](http://bit.ly/elainterest) if you are interested in being trained on the ELA. The link is: <http://bit.ly/elainterest>



## Looking for job seekers or need to post a job? Check out the DECD Job Board

The Division of Early Childhood Development (DECD) posts job openings as a resource for the early care and education profession. The Job Board is provided for informational purposes only; positions posted are not affiliated with MSDE/DECD and does not endorse any particular organization or guarantee job placement. To

learn more about a specific position, contact the listed employer.

Any licensed care facility may request that a job be posted. Postings will be kept on the list for 30 days. To access the job board use the URL address below.

<http://earlychildhood.marylandpublicschools.org/job-board>

# Training Registration & Participation



- Pre-registration and pre-payment** are required to attend all workshops. Pre-registration occurs when Arundel Child Care Connections (ACCC) receives a registration form with payment, phone call with credit card payment, or an online registration by noon the day before the workshop. Walk-ins will not be accepted at the workshop.
- Registration is on a first come, first serve basis.** If your registration is received after a workshop has met its capacity, we will notify you and return your payment, or offer you another class choice. Registrations are only transferable when the transfer registration is done 48 hours or more prior to the training date. Confirmations will not be mailed. You may call 410-222-1719 to verify your enrollment in the class.
- Cash, check, money order or credit card payment** (VISA, MC or Discover) will be accepted as payment. There will be a \$30.00 service fee for returned checks. Checks are made payable to Arundel Child Care Connections.
- No refunds will be given unless ACCC cancels the workshop.** If you need to cancel, you must give ACCC 24-hours notice and credit will be given to your account. A class may be cancelled if it does not have six or more participants registered 24-hours prior to the workshop date. In the case of a cancellation, participants will receive a credit transferable to another workshop or a refund will be given.
- You must be present and participate in the entire workshop to receive a certificate for the credit hours listed.** Workshops begin at the stated time; please plan to arrive ten minutes early to sign-in. If you arrive 15 or more minutes after the stated start time of the workshop you will be asked to leave. You will not be eligible for a certificate, credit, or refund. Training certificates are issued at the conclusion of each workshop provided the participant successfully completes the post assessment.
- If you do not show up for a scheduled class, you forfeit your registration.** Any substitutions for the original registrant will incur an additional charge of \$5 added to the workshop fee. Substitutions will receive certificates via mail once payment is received.
- Workshops are designed for adults only;** please make child care arrangements in advance.
- Call 410-222-1719 in advance if you need assistance** or require special accommodations at the workshop.
- In the event of inclement weather,** call 410-222-1719 for closure information and cancellation of workshops. In the event of a cancelled workshop due to weather, credit will be given toward another workshop. ACCC follows the Anne Arundel County Public School inclement weather closings. If your workshop is being held at a library please contact the library for closure information.
- No food/drink is permitted in Room 161** (Arundel Center) when attending a class at ACCC.
- Replacement certificates** may be requested by emailing Carol Moran at carol@arundelccc.org or by calling 410.222.1719. There is a \$5.00 fee for each replacement certificate.
- All workshops are approved by MSDE Office of Child Care, training numbers: CKO-30423, CTO-154224, PSO-30076. (approvals valid through 9/30/18)*

## Training Registration

Please Print All Information

Name \_\_\_\_\_ \*Email: \_\_\_\_\_

Home Address City, State, \*Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Work Address \_\_\_\_\_

Are you an ACCC Member? No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, please provide your member number: \_\_\_\_\_

Please Check One:

☐ Becoming a Family Provider      ☐ Becoming a Center Director      ☐ Child Care Center Staff  
☐ Currently a Family Provider      ☐ Currently a Center Director      ☐ Teacher, School's Name: \_\_\_\_\_  
☐ Other \_\_\_\_\_

VISA/MasterCard/Discover Number \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_

\*An email address is needed if you are paying via credit card and zip code must match billing address.

Mail to: Arundel Child Care Connections, 44 Calvert St., Room 140A, Annapolis, MD 21401.

Workshop	Date	Location	Cost

## Arundel Child Care Connections Holiday Closings

Memorial Day                      May 28th  
Independence Day                July 4th

Monday-Thursday  
8:30am to 4:30pm; Friday CLOSED

In the event of  
INCLEMENT WEATHER  
Call...410-222-1719

Our office will be **CLOSED** if Anne Arundel  
County Public Schools announce "**Code Red**".

## Arundel Child Care Connections

### Board of Directors

FY 2018

**William (Joe) J. Selle**  
*Board President*  
*Assistant Attorney General*  
Maryland Environmental Service

**Savannah Stamates**  
*Judy Center Program Manager*  
Judy Center Hilltop Elementary  
School & Belle Grove Elementary  
Anne Arundel County  
Public Schools

**Julie Dobies**  
Territory Manager  
*Representative*  
Kaplan Early Learning Company

**Stephen Primosch**  
*Board Treasurer*  
*Vice President of Financial*  
*Services*  
Anne Arundel County  
Economic Development  
Corporation

**Nissi Grimes**  
Family Child Care Provider  
AA County Family Child Care  
Association

**Jessica Kemper**  
Director of Woods Child  
Development Center  
Child Care Center Association Rep-  
resentative Anne Arundel County  
Center Association

## Arundel Child Care Connections

44 Calvert Street, Suite 140A  
Annapolis, MD 21401

[www.arundelccc.org](http://www.arundelccc.org)

Main Phone (410) 222- 1712

Fax (410) 222-1723

Email: [welcome@arundelccc.org](mailto:welcome@arundelccc.org)

If you would like to join our  
mailing list, please send your  
name, program name, & email  
to [welcome@arundelccc.org](mailto:welcome@arundelccc.org)



### Connect with Us



## Our Mission

The mission of Arundel Child Care Connections Inc. is to enhance and expand the quality of child care in Anne Arundel County by providing training, support services and public education through collaboration with parents, child care providers and the community. Arundel Child Care Connections Inc. is committed to promoting school readiness and the well being of young children and those who care for them.

## Our Position Statement

Arundel Child Care Connections is a trusted resource for children from birth to 12. It builds a strong early learning collaboration between child care professionals, families, and community partners to ensure that every child has a great start. ACCC advocates and promotes the value of early childhood experiences through professional development and outreach and advocates for support of key early learning policies.



MARYLAND  
FAMILY  
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